

# School District of Manawa

## Board of Education Meeting Agenda

August 16, 2021

**AMENDED**



[Join with Google Meet](#)

[meet.google.com/ota-xewc-dqg](https://meet.google.com/ota-xewc-dqg)

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(US) +1 319-435-9201 PIN: 293 820 190#

1. Call to Order – President Johnson – **7:00 p.m.** – Hybrid Meeting Format (In-person Meeting for Board of Education at MES Board Room, 800 Beech Street & Virtual Components)
2. Pledge of Allegiance
3. Roll Call
4. Verify Publication of Meeting
5. Presentations:
  - a. Introduction of New Staff
  - b. Desired State Overview - Admin. Team Members
    - i. Literacy
    - ii. Mathematics
    - iii. ISTE (Technology Standards)
6. Announcements:
  - a. Contributions to the District
  - b. Other Contributions
7. Consent Agenda
  - a. Approve Minutes of a July 19, 2021 Regular Board Meeting
  - b. Treasurer’s Report: Approve Expenditures & Receipts
  - c. Donations:
    - i. Bruce Scheller for use of his trailer for the Rodeo Parade
    - ii. Drama Club collection of \$251 from the Summer School production of *Follow That Rabbit: The Alice in Wonderland Story*
    - iii. Michael and Jeanne Frazier \$25 donation - Library Fundraiser
  - d. Accept DPI State Grant Award for Career and Technical Education (CTE) Incentive Grant of \$2,392.96
  - e. Approval of Support Staff Transfer Request - Food Service/Custodial
  - f. Approval of SY21-22 Non-Athletic Co-Curricular Advisors as Presented
  - g. **Approval of SY21-22 Volleyball Coaches as Presented**
  - h. Acceptance of Secondary Physical Education Teacher Resignation
  - i. Approval of Teacher Transfers
  - j. **Acceptance of Guidance Administrative Assistant/AD Clerical Support/District Clerical Support Resignation**

8. Any Item Removed from Consent Agenda
  - a.
  - b.
9. Public Comments (Register to Speak Prior to Start of Meeting / Guidelines Listed Below Agenda)
10. Correspondence: No correspondence this month.
11. Board Recognition: None this month.
12. District Administrator's Report:
  - a. Legislative Update
  - b. Monthly Enrollment Update
  - c. Curriculum Director Highlights
  - d. COVID-19 Update
  - e. WASB Fall Regional Meeting - October 7, 2021 Bridgewood Resort, Neenah
  - f. 2022 State Education Convention - January 19-21, 2022 Wisconsin Center, Milwaukee
13. School Operations Reports:
  - a. ES Principal/Special Education Director Highlights - Included in Board Packet
    - i. Seclusion and Restraint Report for SY 20/21
  - b. MS / HS Principal: Highlights - Included in Board Packet
14. Business Related Reports:
  - a. Highlights - Included in Board Packet
  - b. Kobussen Transportation Report
15. Director's Reports:
  - a. District Reading Specialist Highlights - Included in Board Packet
  - b. Technology Director Highlights - Included in Board Packet
16. Board Comments:
  - a.
  - b.
17. Committee Reports:
  - a. Curriculum Committee (Hollman)
    - i. Consider Endorsement of the Gifted and Talented Handbook
    - ii. Timeline for Review of Wisconsin Academic Standards
    - iii. Consider Endorsement of the Updated Curriculum Writing Process
    - iv. Research Overview on Highly Effective Schools
    - v. Begin Review of "Learning" Key Performance Indicators
    - vi. Curriculum Committee Planning Guide
  - b. Buildings & Grounds (R. Johnson)
    - i. Review Paving Project Update
    - ii. Review A.D. Plan for Access to the MAC and Gymnasium in August
    - iii. Discuss State of District Internet Infrastructure

- iv. Update on Hosted Solar Project
- v. Consider Work Utility Vehicle Options
- vi. Discuss Staining Press Box Stairway/Railing
- vii. Preliminary Information on Rubberized Track
  - 1. Fisher Tracks Inc.
  - 2. Athletic Field Services
- viii. Consider building a new climate controlled storage building for the MS/HS property
  - 1. Inventory of items to be stored - Dan Wolfgram
  - 2. Technology Ed. student involvement
  - 3. Location
  - 4. Future planning - Sample of building type from Matt McGregor  
[https://www.bigbuildingsdirect.com/product/maverick-metal-garage-kit-20x30x10/?gclid=Cj0KCOjwnueFBhChARIsAPu3YkQBOy9Fa5qCXCgD6EaUEXb-kiLoyPEiKTQaV0eK5aSA4s1MzMSR7eEaAmUDEALw\\_wcB](https://www.bigbuildingsdirect.com/product/maverick-metal-garage-kit-20x30x10/?gclid=Cj0KCOjwnueFBhChARIsAPu3YkQBOy9Fa5qCXCgD6EaUEXb-kiLoyPEiKTQaV0eK5aSA4s1MzMSR7eEaAmUDEALw_wcB)
  - 5. Other
- ix. Discuss Manawa Athletic Booster Club interest in fundraising for future projects
  - 1. Electronic scoreboards for gyms (replacement)
  - 2. Rubberized track (replacement) Discuss Future Project Ideas: (Information / Action)
  - 3. Other
- x. Consider sale of unused property
  - 1. 2 plow blades for pick-up trucks and assorted technology devices online
- xi. Begin Review of Key Performance Indicators
  - 1. Operation Efficiencies
    - a. 20-Year Facilities Plan (Pfefferle)
  - 2. Safe & Orderly Environment
    - a. School Safety Plan (establish stakeholder committee for plan review)
- xii. Review Buildings & Grounds Monthly Budget Report
- c. Policy & Human Resources Committee (J. Johnson)
  - i. Consider Endorsement of School District of Manawa COVID-19 Back to School Plan as Presented
  - ii. Acknowledge WIAA Guidelines for Return to 2021 Fall Sport Seasons as Presented
  - iii. Discuss and Revise Policies and Administrative Guidelines per Handbook Review as Needed
    - 1. PO2260 - Nondiscrimination and Access to Equal Educational Opportunity
    - 2. PO5516 - Student Hazing

3. PO5517.01 - Bullying
  4. PO5410 - Promotion, Placement, and Retention (New; posted July 26, 2021)
  5. AG5421A - Grading (Update grading scales; most districts list this only in the handbook)
  6. PO7540.03 - Student Technology Acceptable Use And Safety (When students receive a school email/Google account)
  7. School Nurse References - Nurse/Paramedical
  8. Assistant Principal replaced with Dean of Students where applicable
  9. PO5513 - Care of Property (Fees or fines defined)
  10. Other Policies Identified of Concern During the Handbook Review
  11. Other Administrative Guidelines Identified of Concern During the Handbook Review
- iv. Consider Revision to Handbook Medical Emergency Acknowledgement Page per Legal Advice
  - v. Consider Legal Advice Regarding Student Proof of Driving Permit for ATVs or Snowmobiles
  - vi. Consider Endorsement of the Special Education Handbook as Presented
  - vii. Consider Endorsement of the Mentor Handbook as Presented
  - viii. Consider Endorsement of ES Health/Special Education Paraprofessional Position as Presented
  - ix. Consider Endorsement of ES Health/Special Education Paraprofessional Job Description as Presented
  - x. Begin Review of Key Performance Indicators
    1. IV. Engagement & Satisfaction
      - a. A - Staff Retention
      - b. E - Staff Survey
      - c. F - Parent Survey
      - d. G - Student Survey
- d. Joint Curriculum and Policy & Human Resources Committee Meeting (J. Johnson and Hollman)
    - i. Consider Endorsement of Elevate K12 to Deliver Secondary Spanish Instruction for the 2021-22 School Year as Presented
    - ii. Consider Endorsement of Supervisory Instructional Paraprofessional for Spanish Schedule as Presented
    - iii. Consider Endorsement of Middle School/High School Instructional Paraprofessional Job Description as Presented
18. Unfinished Business: No unfinished business
19. New Business:
- a. Consider Approval of the COVID-19 Districtwide Response Plan as Presented
  - b. Consider Approval of the Free Wisconsin DHS COVID-19 Testing Program for Schools as Presented
  - c. Consider Approval of the Gifted and Talented Handbook as Presented

- d. Consider Approval of the Updated Curriculum Writing Process as Presented
  - e. First Reading of PO2260 - Nondiscrimination and Access to Equal Educational Opportunity as Presented
  - f. First Reading of PO5517.01- Bullying as Presented
  - g. First Reading of PO7540.03 - Student Technology Acceptable Use And Safety as Presented
  - h. Consider Revision to Handbook Medical Emergency Acknowledgement Page per Legal Advice as Presented
  - i. Consider Approval Regarding Student Proof of Driving Permit for ATVs or Snowmobiles as Presented
  - j. Consider Approval of the Special Education Handbook as Presented
  - k. Consider Approval of the Mentor Handbook as Presented
  - l. Consider Approval of ES Health/Special Education Paraprofessional Position as Presented
  - m. Consider Approval of ES Health/Special Education Paraprofessional Job Description as Presented
  - n. Consider Approval of SDM Medical Advisor for the 2021-2022 School Year as Presented
  - o. Consider Approval of New Alternative Open Enrollment Applications for the 2021-2022 School Year as Presented
  - p. Consider Approval of Elevate K12 to Deliver Secondary Spanish Instruction for the 2021-22 School Year as Presented
  - q. Consider Approval of Supervisory Instructional Paraprofessional for Spanish Schedule as Presented
  - r. Consider Approval of Middle School/High School Instructional Paraprofessional Job Description as Presented
20. Next Meeting Dates:
- a. TBD - August Meeting - Buildings and Grounds Committee
  - b. August 31, 2021 LWHS/MMS Ribbon Cutting Ceremony & Tours - 3:30-6:30 p.m.
  - c. September 7, 2021 Finance Committee Meeting - 6:00 p.m.
  - d. September 8, 2021 Curriculum Committee Meeting - 5:00 p.m.
  - e. September 13, 2021 Policy and Human Resources Committee Mtg - 5:00 p.m.
  - f. September 22, 2021 Regular Board of Education Meeting - 7:00 p.m.
21. Adjourn

PLEASE NOTE: Any person with a qualifying disability under the Americans with Disabilities Act that requires the meeting or material to be in accessible format, please contact the District Administrator to request reasonable accommodation. The meeting room is wheelchair accessible.

Upon request to the District Administrator, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodation including the provision of informational material in an alternative format for a disabled person to be able to attend this meeting.

### 0167.3 - PUBLIC PARTICIPATION AT BOARD MEETINGS

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

#### **Agenda Item**

Any person or group wishing to place an item on the agenda shall register their intent with the District Administrator no later than ten (10) days prior to the meeting and include:

- A. name and address of the participant;
- B. group affiliation, if and when appropriate;
- C. topic to be addressed.

Such requests shall be subject to the approval of the District Administrator and the Board President.

#### **Public-Participation Section of the Meeting**

To permit fair and orderly public expression, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business, at the discretion of the presiding officer, and for individuals who live or work within the District and parents/guardians of students enrolled in the District.
- B. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting.
- C. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name; address; and group affiliation, if and when appropriate.
- D. Each statement made by a participant shall be limited to three (3) minutes duration.
- E. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- F. Participants shall direct all comments to the Board and not to staff or other participants.
- G. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- H. The presiding officer may:
  - 1. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;

2. request any individual to leave the meeting when that person does not observe reasonable decorum;
  3. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
  4. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.
  5. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.
- I. The portion of the meeting during which the participation of the public is invited shall be limited to fifteen (15) minutes, unless extended by a vote of the Board.
- J. Recording, filming, or photographing the Board's open meetings is permitted. Recording, filming, or photographing the Board's closed session is only permitted pursuant to Bylaw 0167.2 – Closed Session. The person operating the equipment should contact the District Administrator prior to the Board meeting to review possible placement of the equipment, and must agree to abide by the following conditions:
1. No obstructions are created between the Board and the audience.
  2. No interviews are conducted in the meeting room while the Board is in session.
  3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience or otherwise disrupt the meeting while the Board is in session.

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Legal 19.90, Wis. Stats.